

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Steve Clow, Assistant Director – Property and Facilities
Title:	Elizabeth II Court Café Alterations

Tel: 01962 847858

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1. The decision:

- 1.1. That the proposed improvements of the Café counter and layout in EII Court totalling £70,000 is approved.
- 1.2. That the works totalling £70,000 is funded 50% (£35,000) from the R&M Revenue – Non Schools (P&R Landlord) budget as revenue expenditure and 50% (£35,000) is funded from the HC3S revenue budget.
- 1.3. That Corrigenda are appointed as the Contractor under Single Tender Approval for contracts valued at less than £100k.

2. Reason(s) for the decision:

- 2.1. The works will ensure efficient and effective use of the County Council's Café facility.
- 2.2. Assisting improved footfall and increased sales.

3. Other options considered and rejected:

- 3.1. Not applicable.

4. Conflicts of interest:

- 4.1. Conflict of interest declared by an Executive Member who is consulted by the officer which relates to the decision:

None.

5. Dispensation granted by the Head of Paid Service:

- 5.1. None.

6. Supporting information:

Request for Single Tender Approval – P11396 EII Cafeteria Alterations
Emails re EII Cafe Improvement Works

Approved by:

Date:

23 May 2018

**Steve Clow B Arch Hons Dip Arch RIBA
Assistant Director - Property and Facilities**

**On behalf of the Director of Culture, Communities
and Business Services**